

**Minutes of the meeting of the  
Trustees of Thompson Millennium Green Charitable Trust  
(Registered Charity No. 1073130)  
held in Thompson Village Hall on  
Tuesday 21 September 2021**

**Present:** Jean Kaye (Chair, Thompson Parish Council), Duncan Gregory, John Newnham,  
Ian Robertson, Jeannie Wagner, Angus Welch  
Kim Austin (Clerk, Thompson Parish Council)

**Meeting opened at 21:22**

**1 Apologies for absence**

None.

**2 Approval of the minutes of the trustees meeting held on 18 September 2018**

The minutes that had been circulated prior to the meeting were approved and duly signed by the Chair Cllr. Jean Kaye.

**3 Summary of The Millennium Green matters over the period since the last meeting (AW)**

The report that had been circulated to all Trustees prior to the meeting was unanimously endorsed. (Report attached.)

**4 Ratification of the Thompson Millennium Green Management Committee:**

The committee consists of:

Martin Hayman	Chair
Teresa Blake	Secretary
Jean Kaye	Treasurer
Geoff Winslow	Project Manager
Angus Welch	Representative of Thompson Parish Council
Andrew Cook	Hydrologist

The members of the Council present as trustees of Thompson Millennium Green Charitable Trust voted unanimously to accept the committee.

**5 Accounts for year ending 31 December 2018**

**Accounts for year ending 31 December 2019**

**Accounts for year ending 31 December 2020**

Jean Kaye presented the accounts for the financial years ending 31 December 2018, 2019 and 2020. Most income is from the Thompson lottery and the Thompson runs. The accounts showed a healthy surplus for both years 2018 and 2019. However, 2020 was a difficult year dealing with the Coronavirus Pandemic. The Thompson run did not take place and for part of the year the lottery money collections were not possible. (Accounts are attached).

The accounts were accepted and duly signed by Jean Kaye.

The accounts are included with these minutes.

**6 Any other business:**

There was no other business.

**Meeting closed at 21:36**

# THOMPSON MILLENNIUM GREEN CHARITABLE TRUST – (TMGCT) TRUSTEES' MEETING 2021 - OVERVIEW FROM DATE OF LAST MEETING (2018)

## Duties of Trustees:

- Be content that the charity is carrying out its purposes for the public benefit
- Always act in the charity's best interests
- Manage the charity's resources responsibly
- Have a duty of care toward the charity
- Keep in mind accountability and reporting

## Management

- Management Group Appointments (from 2021)
  - Chair: Martin Hayman
  - Treasurer: Jean Kaye
  - Secretary: Teresa Blake
  - Members: Geoff Winslow, Angus Welch
  - Appointment of additional member (appointed to assist with advice on water management): Andrew Cook
  - Volunteers: Volunteers are only employed under direct supervision of the Management Group
- Trustee (and Management Group) Training and Management: email containing training material was circulated to all on 310121
- TMGCT is now registered with Defra as a business and able to bid for grants (as applicable) under the Countryside Stewardship Scheme

## Finances

- Accounts for years 2018 to 2020 have been presented, approved and signed
  - Income was generated before Covid restrictions mainly from the lottery, donations from Rix oil charity partnership scheme, the book sales and with the largest contributor being the Thompson 5K/10K Run
  - Outgoings were required for: ROSPA inspections and subsequent maintenance measures, hedge cutting (grass cutting paid for by Parish Council), moles, insurance and miscellaneous expenses
  - The lottery was suspended for 5 months in 2020 due to Covid and there was not much income generating activity throughout the last 18 months. COVID has resulted in a substantial hit to income mainly due the cancellation of the Run in 2020
  - It is anticipated that the Parish Council will continue to award an annual grant to TMGCT

## **Boundaries and Green**

- Hedgelaying on Hallfield Road completed due to a grant from the Countryside Stewardship Scheme. A further grant has been applied for, to enable further work on the road hedgeline
- Ash die back affected trees along Hallfield Road have been felled
- A Field Gate on Hallfield Road and posts around the old village hall car park have been put in place for safety and security reasons, part financed by a grant from Breckland Council.

## **Play Equipment and Adult Exercise Area**

- Closed during COVID restrictions but now open. ROSPA recommended maintenance issues and other repairs are being worked through

## **1998 to 2021 heavy rainfall and flooding**

- The Management Group, NCC and Highways, assisted by other volunteers, including a ground hydrologist, continue to assess what more might be done to assist in enhancing existing flood prevention measures on the Green

## **Community Involvement**

- The Management Group is looking at ways for further community involvement (especially volunteers)

## **Working Party**

- Working parties have been undertaking work as restrictions allowed

## **Meetings**

- The Management Group has been holding regular meetings (person to person recently and by Zoom during restrictions) as well as the AGMs

## **Future**

- The Management Group is planning for the future, especially the Platinum Jubilee

*Angus Welch*

Thompson Parish Council Representative  
to  
Thompson Millennium Green Management Group

16 September 2021

<b>THOMPSON MILLENNIUM GREEN CHARITABLE TRUST</b>							
<b>Registered Charity number 1073130</b>							
<b>Income &amp; Expenditure Account</b>							
<b>Year Ended 31 December 2018</b>							
				<b>2018</b>		<b>2017</b>	
<b>INCOME</b>							
	Donations	Lottery		1,425.00		1,510.00	
		Other		795.91	2,220.91	1,262.58	2,772.58
	Events	Thompson Run entries & cateri		2,663.60		1333.56	
		Run Sponsorship		420.00			
		Other			3,083.60		1,333.56
	Other						
	Bank Interest				22.26		1.91
					5,326.77		4,108.05
<b>EXPENDITURE</b>							
	Admin				40.29		6.72
	Events	Thompson Run		1,625.93		837.42	
		Other		20.00	1,645.93	20.00	857.42
	Health & S	RoSPA			100.80		92.40
	Insurance	Premiums		411.14		406.77	
		BTCV Subscription			411.14	38.00	444.77
	Maintenan	Mole Control		800.00		600.00	
		Pond					
		Other		1,044.00	1,844.00	715.28	1,315.28
	Other	Playground				508.00	
		Planting			0.00	80.00	588.00
					4,042.16		3,304.59
<b>Surplus/(Deficit) Income over Expenditure</b>					<b>1,284.61</b>		<b>803.46</b>
<b>Prepared by:</b>							
	.....						
	Jean Kaye						
	Treasurer						
<b>Date:</b>							
	.....						

<b>THOMPSON MILLENNIUM GREEN CHARITABLE TRUST</b>							
<b>Registered Charity number 1073130</b>							
<b>Income &amp; Expenditure Account</b>							
<b>Year Ended 31 December 2019</b>							
				<b>2019</b>		<b>2018</b>	
<b>INCOME</b>							
	Donations	Lottery		1,295.00		1,425.00	
		Other		369.16	1,664.16	795.91	2,220.91
	Events	Thompson Run entries & catering		2,786.60		2,663.60	
		Run Sponsorship		518.13		420.00	
		Other			3,304.73		3,083.60
	Other						
	Bank Interest				25.75		22.26
					<u>4,994.64</u>		<u>5,326.77</u>
<b>EXPENDITURE</b>							
	Admin				1.25		40.29
	Events	Thompson Run		1,895.93		1,625.93	
		Other		20.00	1,915.93	20.00	1,645.93
	Health & Safety	RoSPA			120.00		100.80
	Insurance	Premiums		411.14		411.14	
		BTCV Subscription			411.14		411.14
	Maintenance	Mole Control		1,000.00		800.00	
		Pond					
		Other		360.00	1,360.00	1,044.00	1,844.00
	Other	Playground					
		Planting			0.00		0.00
					<u>3,808.32</u>		<u>4,042.16</u>
<b>Surplus/(Deficit) Income over Expenditure</b>				<b><u>1,186.32</u></b>		<b><u>1,284.61</u></b>	
<b>Prepared by:</b>				<b>Approved by:</b>			
	.....						
	Jean Kaye						
	Treasurer						
<b>Date:</b>				<b>Date:</b>			
	.....						

<b>THOMPSON MILLENNIUM GREEN CHARITABLE TRUST</b>			
Registered Charity number 1073130			
Statement of Assets & Liabilities			
Year Ended 31 December 2020			
<b>ASSETS</b>			
Land known as Thompson Millennium Green, including feature wall, footpaths, all trees and shrubs, adult exercise equipment and children's play area			
<b>Cash</b>		<b>2020</b>	<b>2019</b>
Barclays Bank			
	Current account	2,043.08	2,350.37
	Business Reserve Account	12,941.06	12,930.95
	Cash (reserve for Lottery distributions)	715.00	15,699.14
			15,281.32
	<b>TOTAL ASSETS</b>	<b>15,699.14</b>	<b>15,281.32</b>
<b>LIABILITIES</b>			
	Current Creditors	400.00	200.00
	<b>TOTAL LIABILITIES</b>	<b>400.00</b>	<b>200.00</b>
	<b>EXCESS OF ASSETS OVER LIABILITIES</b>	<b>15,299.14</b>	<b>15,081.32</b>
<b>CASHBOOK RECONCILIATION</b>			
	Reserves as at 1 January	<b>15,081.32</b>	<b>13,695.00</b>
	Income	1,739.52	4,994.64
	Expenditure	(1,521.70)	(3,608.32)
	Cashbook at 31 December	15,699.14	15,281.32
	Unreconciled income	0.00	0.00
	Uncleared cheques/payments/accruals	0.00	(200.00)
	Creditors	(400.00)	
	<b>Reserves at 31 December</b>	<b>15,299.14</b>	<b>15,081.32</b>
<b>Prepared by:</b>	.....	<b>Approved by:</b>	.....
	Jean Kaye	Martin Hayman	
	Treasurer	Chairman	
<b>Date:</b>	.....	<b>Date:</b>	.....