

Thompson Parish Council (TPC)
Minutes of Parish Council Meeting held in Thompson Community Hall
7.30pm on Tuesday 20 November 2018

Present:	Jean Kaye	Chair
	Alan Dujon	
	Ian Robertson	
	Roy Shovelar	
	Kate Winslow	
	Kim Austin	Clerk
	Fabian Eagle	County Councillor

Also present: No members of the public were present.

The meeting opened at 19:30

1. To consider accepting apologies for absence

RESOLVED to accept apologies from Councillor Duncan, who was involved with Ofsted inspection at Thompson school and Cllr. Smith who was on holiday.

2. To record declarations of interest from members in any items on the agenda

Cllr. Winslow declared an interest in planning application 3PL/2018/1284/HOU.

3. To approve the minutes of the last Parish Council meeting on Tuesday 18 September 2018

The minutes had been circulated prior to the meeting. Cllr. Ian Robertson proposed approval of the minutes and Cllr. Alan Dujon seconded. On a vote this was carried unanimously and the minutes were duly signed by the Chair, Cllr. Jean Kaye.

4. To approve the minutes of the extra Parish Council meeting on Tuesday 22 October 2018

The minutes had been circulated prior to the meeting. Cllr. Roy Shovelar proposed approval of the minutes and Cllr. Kate Winslow seconded. On a vote this was carried unanimously and the minutes were duly signed by the Chair, Cllr. Jean Kaye.

5. To discuss any matters arising from the minutes (Tuesday 18 Sept 2018) not on the agenda.

Benches. A quote for securing the benches to the ground had still not yet been received. The Clerk would supply details of handyman Sam Mariner, used by Rocklands Parish Council recently, to secure their benches.

6. To adjourn the meeting for public participation

Meeting adjourned at 19.42 and opened to the public.

County councillor Fabian Eagle chose to give his report at this point. The Police and Crime commissioner is not going to see another term in 2020. There are two consultations. One on budgets. Norfolk County Council (NCC) will contribute 25% of what is spent. Money allocated to adult social care. The second is the Broadland Highway NDR. There is a choice of 4 routes; 1 is single carriageway (the cheapest) and 3 are dual carriageway, the most expensive being the one that includes a viaduct. The decision lies with the public vote.

Some good news that £9.2 million has been awarded to Norfolk Museums. A must visit is the Armistice exhibition - Legacy of the Great War in Norfolk - at Norwich castle which runs from 20 October 2018 - 6 January 2019. Large numbers of troops were stationed or passed through Norfolk. There were over sixty auxiliary hospitals and forty-seven airfields around the county.

NCC is extending its re-enablement scheme. Aims to enable older people to stay at home longer and keep their independence. Less bed blocking. There will be 500 extra spaces for young people with

Signed

Date

special needs and disabilities and 4 extra schools. A lot of money is spent on transport so with more schools there is an opportunity for less travelling.

Local news. Merton village is being used as a rat run at Thompson school drop off and pick up times. Some bad driving that can be attributed to drivers focussed on getting to school on time and not on their driving.

Recycle centres. It was asked if there were any provision for the county council to allow disposal of green waste without having to pay for it. It was thought the recycle centres should take green waste free of charge. Statistics show less trips to the tip so where is the waste going ? Less trips can be linked to the weather, e.g. less grass growing/cut less green waste. Centres have no obligation to take DIY waste. Charging for DIY waste by item will enable centres to stay open. Has saved £500,000 this year. Still cheaper than hiring a skip which costs ~ £170. Clearing up after fly tippers is borne by the District Council who need to be stricter with prosecutions. More people are being reported and should be named and shamed in the papers. Someone who fly tipped a bathroom suite in Thompson left their address on the packaging !

The meeting re-opened at 20:01.

7. To receive reports and updates

7.1 Chair (JK).

Ivy. Angus had done a brilliant job cutting the ivy from the trees in Church Road. Ivy cutting now extending to Griston Road.

Litter pick. The kit was collected from Griston. Although Merton joined in, there were not many volunteers, but they did manage to cover all roads and collected 4 black bags of rubbish. Geoff Winslow went around and collected the filled bags afterwards.

Thompson run. 50% more runners (164) than the previous year (114) raising more than £1000. A number registered on the day. A banner in the foyer recognised the 6 local businesses which sponsored the event. Hoping to increase number of runners again for 2019.

Grass cutting. Cllr. Kaye referred to a letter from Michael Corrie (PC Internal accounts auditor) regarding the grass-cutting contract. The Parish Council needs to consider whether to continue to take out the contract or to support the Millennium Green with a grant. This will be included in the agenda for January's meeting.

7.2 Community Hall (KW). Cllr. Winslow reported bookings were increasing. Might not break even this year but will be closer than had been expected in the first year of operation. 2018 Heating is costing more than expected as payments through the RHI scheme have not yet been received. Lots of events are planned, including a guitar concert, a story telling evening and a French evening (Saturday 19 January 2019). Cllr. Eagle suggested arranging a guided tour to Stanta battlefield area as a fundraiser. A similar tour was arranged a few years ago which was well received. Thompson Community Hall will have been opening for a year on February 1st 2019 ! It is intended to include a longer schedule of events in future editions of the Waylander.

7.3 Millennium Green. Cllr. Kaye said she had been away on the day of the last working party but said a few people had helped. Some trees were cut down to allow space for other trees to grow properly. The Thompson run is making a significant contribution to Millennium Green funds. The Thompson Lottery generates ~£1500. The main costs are Insurance, mole catching and maintenance which cannot be carried out on a self-help basis.

7.4 District Councillor (PC). Post meeting note: Cllr. Cowen apologised for not attending but he had not been well.

7.5 County Councillor (FE). Cllr. Fabian Eagle had already given his report at Item 6. Cllr. Eagle was asked if he could help clarify the situation with the 'boat' and the gate across it at the end of Pockthorpe Lane. It was thought that Breckland should take enforcement action. Cllr. Eagle said he would ask and let the PC know.

Signed

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8. To report on finance

8.1 Financial position

The bank account balances as at Tuesday 20 November 2018

Barclays Community Account	£	11176.95
Barclays Business Premium Account	£	1609.07
TOTAL as per bank	£	12786.02

8.2 Money in since last meeting (18 Sept 2018)

27/9/2018	Breckland Council - Parish Precept	£	2653.00
3/9/2018	Barclays Saver Account - Interest	£	0.80
	TOTAL IN	£	2653.80

8.3 Cheques out (to sign)

CHQ 683	Serco - Grass cutting Sept - October 2018	£	356.14
CHQ 684	Clerks Wages - Oct 2018	£	208.21
CHQ 685	Clerks Wages - Nov 2018	£	208.21
CHQ 686	LCN Hosting renewal 2 years (Reimburse Clerk)	£	119.94
	TOTAL OUT	£	892.50

8.4 Actuals Vs Budget

(See table at end of minutes)

8.5 Grass cutting contract

Currently with Serco. Current contract is for 2 cuts per month (Approx. 14 cuts per year) from April to October (7 months of the year). This was a 3 year contract for 2016, 2017 & 2018 so out of contract this year. Total Annual cost is £1038.73. Geoff Winslow has agreed to get three quotes from Serco, CGM and Norse. The Clerk will ask Geoff to provide quotes for next PC meeting.

On line access

The Clerk now has non-signatory, on line access to the bank accounts so she is able to report up to date financial information as provided at this meeting.

LCN Website hosting

It was agreed at the previous meeting to renew website hosting with LCN for 2 years. It was agreed the clerk should renew on her credit card and be reimbursed as LCN do not invoice and accept cheque payments. Cheque to reimburse the Clerk to be signed at this meeting.

9. To consider planning applications

9.1 Planning outcomes since last meeting

3PL/2018/1178/HOU Wolstenholme/College Farm/Annexe and games room (004) PERMISSION

3PL/2018/1179/LB Wolstenholme/College Farm/Annexe and games room (005) PERMISSION

9.2 Applications pending outcome

3PL/2018/0590/F Benton/Thompson Hall Cottage/Holiday Accommodation - To Planning Committee (003)

9.3 New applications since last meeting

3PL/2018/1284/HOU Winslow/Pockthorpe Lane/single storey extension (006)

3PL/2018/1352/PIP Fisher/Hallfield Road/2 affordable 3 bed houses (007)

3PL/2018/0056/PNE Callum/5 Airey Houses/single storey rear extn. (008)

Winslow. The councillors agreed unanimously that they had NO OBJECTION to this application. The Clerk would post a comment of no objection on the planning website.

Callum. This application (PNE) is not for discussion by the Parish Council. Applications of this type are a form of permitted development application, so the case officer just has to check that the application complies with the General Permitted Development Order.

Fisher. The councillors discussed the application. They noted the development is outside the settlement boundary and as such the development is contrary to the provisions of Breckland's existing

Signed

Date

and proposed local plans. It also goes against the findings of the Thompson Village Appraisal carried out in 2016, where a large majority of the respondents favoured keeping the existing settlement boundary. Close to 90% of Thompson residents participated in the survey. Furthermore, a majority of the respondents were against further development in the village. Breckland's draft Local Plan's preferred option for Thompson is that the existing settlement boundary should be retained unchanged to prevent ribbon development.

The site of the proposed development is neither contiguous to the existing settlement boundary nor is it adjacent to existing buildings which are outside the boundary. To allow this development to go ahead would not only result in a standalone building on Hallfield Road, but it would also open the way for other applications of a similar nature in the village. A similar application for outline planning permission to develop a neighbouring site was rejected by Breckland's planning department on the grounds that it would introduce new residential development outside a settlement boundary.

In addition to the above concerns, the proposed development site lies along a narrow road which experiences heavy traffic at the start and close of school day at the village's junior school. Commenting on an earlier application to construct a cidery within the area of the applicant's property which lies behind the site which is the subject of this application, Norfolk County Council Highways placed restrictions on its allowed delivery route and times of access to the site. Such restrictions would not be appropriate for a residential development, and therefore the increased vehicular activity that these houses would generate would add to an already difficult stretch of road with parked cars and parents and children on foot.

The area of the site adjacent to the road lies below the level of the road giving rise to concerns that it would become waterlogged or flooded at times of heavy rainfall. Thompson doesn't have mains road drainage, channels being cut through the verges to facilitate drainage of rainwater from its roads. These would cause road runoff to be directed onto the development site.

Finally, the size of the site proposed for two 3 bedroomed dwellings appears to be small. The access track to the remainder of the applicant's property runs through the development site, restricting the area available for development. As such, the character of the development wouldn't be in keeping with other properties along Hallfield Road.

The Parish Council is not averse to suitable development within the settlement boundary to provide for the future development of the village. But in this instance, the councillors voted unanimously to object to this application. The Clerk was asked to contact Cllr. Cowen for advice and ultimately to place the PC comments on the planning website.

10. To discuss erecting a tree for the Thompson annual carol service

It was agreed it was a nice idea to erect a tree. There was some discussion about cost. Cllr. Ian Robertson agreed to provide a tree. Cllr. Roy Shovelar agreed to decorate the tree.

11. To discuss Petanque & adult outdoor exercise machines (12)

Looking for funding for adult, outdoor exercise machines. Cllr. Kaye has recently applied to the Breckland Matched Funding Scheme. Will find out at the beginning of January if successful. The Millennium Green may also look at a seesaw, roundabout and matting for children's' area.

13. To discuss any correspondence

There was no correspondence.

14. AOB

There was no AOB.

15. Date of next Meeting

Tuesday 15 January 2019 at 7.30pm in Thompson Community Hall - Parish Council Meeting

Cllr. Kaye thanked everybody for attending.

Signed

Date

8.4 Actuals Vs Budget

Thompson Parish Council Budget Vs Actual 2018/2019				
	Budget 2017-2018	Budget 2018-2019	Actual to date 2018-2019	Forecast 2018-2019
INCOME				
Precept	5,050.00	5,250.00	5,250.00	5,250.00
Grant	111.00	56.00	56.00	56.00
VAT	435.00	275.00	326.24	450.00
Recycling	0.00	200.00	272.02	272.02
Interest (Barclays Saver)	0.00	0.00	1.60	3.20
Other	0.00	0.00	0.00	0.00
Total	5,596.00	5,781.00	5,905.86	6,031.22
EXPENDITURE				
Staff Costs including PAYE	2,500.00	2,200.00	1,542.05	2,374.89
Payroll services	120.00	120.00	60.00	120.00
Insurance	356.00	390.00	399.03	399.03
Grass cutting	1,038.00	1,038.00	964.53	1,000.00
Training	0.00	200.00	0.00	0.00
VAT	305.00	275.00	398.15	450.00
Printer/consumables	0.00	0.00	53.31	53.31
Website	0.00	0.00	99.95	99.95
Capital	0.00	0.00	685.00	685.00
Miscellaneous	300.00	300.00	140.45	140.45
Donation - St. Martin's Church	500.00	500.00	287.72	287.72
Donation - Wayland Partnership	300.00	300.00	300.00	300.00
Donation - Thompson Community	150.00	300.00	0.00	300.00
Subs - Norfolk ALC	105.00	111.00	115.43	115.43
Subs - Community Action Norfolk	50.00	50.00	50.00	50.00
Subs - Info Comm Registration	0.00	0.00	35.00	35.00
Total	5,724.00	5,784.00	5,130.62	6,410.78
Income less expenditure	-128.00	-3.00	775.24	-379.56
			ADJUSTMENT	685.00
				305.44
* CAPITAL: Seating				
NOTE: Cllr. Kaye pointed out that the £685 was paid for from income from previous year. (See adjustment)				
** MISC: Oak post. Laptop padlock and drive				

Signed

Date