

**Annual Meeting of
Thompson Parish Council**
to be held in
Thompson Community Hall on Tuesday 15 May 2018
to commence immediately following the Annual Parish Meeting

Agenda

- 1 Election of Officers:**
 - 1.1 Chair:**
 - 1.1.1 To receive the Chair's Declaration of Acceptance of Office:**
 - 1.2 Vice-Chair:**
 - 1.3 Responsible Financial Officer:**
- 2 Apologies for absence:**
- 3 Declaration of Interest:**
- 4 Approval of minutes of the meeting held on 20 March 2018:**
 - 4.1 Approval of minutes of the meeting held on 24 April 2018:**
- 5 Reviews:**
 - 5.1 Review of Standing orders**
 - 5.2 Review of Financial regulations:**
 - 5.3 Review of arrangements (inc. legal agreements with not for profit bodies:**
 - 5.4 Review of Representation on external bodies and arrangements reporting back:**
 - 5.4.1 Thompson Millennium Green Charitable Trust:**
 - 5.4.2 Parish Land:**
 - 5.4.3 Thompson Community Hall:**
 - 5.5 Review of Inventory and assets:**
 - 5.6 Confirmation of insurance cover in respect of all insurable risks:**
 - 5.7 Review of Risk Assessment arrangements**
 - 5.8 Review of Councils membership of other bodies:**
 - 5.8.1 Norfolk Association of Local Councils**
 - 5.8.2 Norfolk Rural Community Council**
 - 5.9 Review procedure for request made under the Freedom of Information act 2000 and Data Protection act 1998:**
 - 5.10 Review the Councils policy for dealing with the press/media:**
 - 5.11 Review of the Council's expenditure incurred under s.137 of the Local Government Act:**
 - 5.12 Setting dates, times and place of ordinary meetings for the next full Council year:
Suggested dates**
- 6 To adopt the Governance and Accounting Statements for year ending 31 March 2018 as set below:**
 - 6.1 To certify exemption as a smaller authority where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2018 (2017/18) and do not need to have a limited assurance review or to submit an Annual Governance and Accountability return to the external auditor:**
 - 6.2 Discussion of Internal Auditors report for 2017/18**
 - 6.3 To review the Annual Governance Statement 2017/18 and by resolution to approve the Annual Governance Statement 2017/18:**
 - 6.4 To consider the Annual Accounting Statements 2017/18 for Thompson Parish Council and by resolution approve the Accounting Statements 2017/18 which will be signed at the meeting by the Chair of the meeting:**

Issued: Thursday 10 May 2018 by G Winslow, Parish Clerk c/o 21 Pockthorpe Lane, Thompson Thetford, Norfolk IP24 1PN
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- 6.5 To appoint an Internal Auditor for the Year ending 31 March 2019:**

- 7 Matters arising:**
 - 7.1 Breckland Local Plan:**
 - 7.2 Thompson Community Hall:**
 - 7.3 Drainage:**
 - 7.4 GDPR:**
 - 7.5 Village sign:**

- 8 Correspondence not already notified:**

- 9 Reports:**
 - 9.1 Chair:**
 - 9.2 Responsible Financial Officer/Clerk:**
 - 9.3 Thompson Millennium Green:**

- 10 To discuss an order served in accordance with Schedule 15 of the Wildlife and Countryside Act 1981, section 53 own motion application. Norfolk County council (Thompson, Pockthorpe Lane) Modification Order 2018:**

- 11 Date of Next meeting: 17 July 2018**

- 12 Any other business (for agenda of next meeting):**