

**Annual Meeting of
Thompson Parish Council**
to be held in
Thompson Village Hall on Tuesday 16 May 2017
immediately following the Annual Parish Meeting

Agenda

- 1 Election of Officers:**
 - 1.1 Chair:**
 - 1.1.1 To receive the Chair's Declaration of Acceptance of Office:**
 - 1.2 Vice-Chair:**
 - 1.3 Responsible Financial Officer:**
- 2 Apologies for absence:**
- 3 Declaration of Interest:**
- 4 Approval of Minutes of the Meeting held on 21 March 2017:**
- 5 Reviews:**
 - 5.1 Review of Standing orders**
 - 5.2 Review of Financial regulations**
 - 5.3 Review of Representation on external bodies and arrangements reporting back:**
 - 5.3.1 Village Hall Committee:**
 - 5.3.2 Thompson Millennium Green Charitable Trust:**
 - 5.3.3 Parish Land:**
 - 5.3.4 Thompson Community Hall:**
 - 5.4 Review of Inventory and assets:**
 - 5.5 Review of Insurance arrangement in respect of insured risks:**
 - 5.6 Review of Risk Assessment arrangements**
 - 5.7 Review of Councils membership of other bodies:**
 - 5.7.1 Norfolk Association of Local Councils**
 - 5.7.2 Norfolk Rural Community Council**
 - 5.8 Review procedure for request made under the Freedom of Information act 2000 and Data Protection act 1998:**
 - 5.9 Review the Councils policy for dealing with the press/media:**
 - 5.10 Setting dates, times and place of ordinary meetings for the next full Council year:**
Suggested dates: Tuesday 18th July 2017, Monday 18th September 2017, Tuesday 21st November 2017 (in Community Hall or Monday 20th November 2017 if held in Thompson Village Hall), Tuesday 16th January 2018, Tuesday 20th March 2018, Tuesday 15th May 2018.
- 6 To adopt the accounts for year ending 31 March 2017:**
 - 6.1 To Approve the accounting statements provided to the external auditor for year 2016/17:**
 - 6.2 To approve the Annual Governance Statement made to the external Auditor for year 2016/17:**
 - 6.3 To appoint Michael Corrie as Internal Auditor for the Year ending 31 March 2018:**
- 7 Matters arising:**
 - 7.1 CPRE Footpaths project:**
 - 7.2 Breckland Local Plan:**
 - 7.3 Thompson Community Hall:**
 - 7.4 Drainage:**
 - 7.5 Village appraisal:**

Issued: Friday 10 May 2017 by G Winslow, Parish Clerk c/o 21 Pockthorpe Lane, Thompson Thetford, Norfolk IP24 1PN
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- 7.6 Thompson Hearts – Fridge magnets:**
- 8 Correspondence not already notified:**
- 9 Reports:**
 - 9.1.1 Chair:**
 - 9.2 Responsible Financial Officer/Clerk:**
 - 9.3 Thompson Millennium Green:**
- 10 Planning Applications: Application 3PL/2017/0480/F – Thompson Hall Cottage, Hall Lane - To build 3 x timber framed veranda structures with oak frames and corrugated steel roofs. These will be attached to existing shepherd huts**
- 10.1 Application 3PL/2017/0568/HOU- Monks Cottage Church Farm IP24 1QE to build an oak frame cart lodge:**
- 10.2 Decisions since last meeting:**
- 11 Date of Next meeting:**
- 12 Any other business (for agenda of next meeting):**