

Minutes of the meeting of Thompson Parish Council

held in

Thompson Village Hall on Monday 14 September 2015 at 7:30pm

Present: Kate Winslow (Chair), Alan Dujon, Ian Robertson, Irene Smith. Andrew Wagner and the Parish Clerk

1 Apologies for absence: Duncan Gregory, Phil Cowen (Breckland District Councillor).

2 Declaration of Interest: Kate Winslow and Jean Kaye are Trustees of Thompson Community Hall

Kate Winslow asked the members to join her in welcoming Jean Kaye to her first meeting of Thompson Parish Council.

3 Approval of Minutes of the Meeting held on 28 July 2015:

4 Matters arising:

4.1 CPRE Footpaths project: Nothing to report.

4.2 Breckland Local Plan: Nothing to report.

4.3 Thompson Footpath No.1: The Clerk reported that he had received enquiries from members of the public regarding the closure of the footpath and had directed the enquirers to Community and Environmental Services Department at Norfolk County Council.

4.4 Blocked drains: The Clerk reported that he had contacted the NCC's Highway Rangers to clear the blocked drains by the church and try to cure the flooding on Church Lane. The drain blocked by tree roots in Pockthorpe Lane still requires attention and he is to re-contact Highways regarding this.

4.5 Thompson Community Hall: It was reported that Thompson Community Hall are still waiting for the solicitors/HMRC to release legacy monies and that until that happens the project cannot proceed further. Fund raising continues with a Car scatter hunt on Sunday 20 September 2015. The clerk reported that he had, as directed discussed, with a solicitor, a long term lease to allow the hall to be built. He had received a "heads of agreement" to examine as a basis for a lease but thought it not really suitable for the Councils needs. The members present decided that a better option would be to ask the Norfolk County Council in house solicitors – NP Law to produce a lease as for the land to allow building as this was something that they did on a regular basis and were probably better able to satisfy the councils needs in this matter.

4.6 Village appraisal: Kate Winslow reported that she had been in contact with Wayland Partnership for advice and help regarding a village appraisal for Thompson.

4.7 Dog waste bin: The Clerk reported that he had been in contact with the Dog warden and others at Breckland Council and that we may put a dog waste bin on the land adjacent to the current litter bin and the Serco will empty both on a regular basis. The Council directed the Clerk to order a 40 litre bin with anti-graffiti coating and post from Broxap. The delivered price would be £173.00 +VAT

4.8 Speed limit A1075: The Clerk said that he had missed the notification of this speed limit as the description of it being from Watton to Stonebridge was not recognised of being significant to Thompson. Seemingly Stonebridge is at Wretham. It was not however too late to make comment to Highways regarding the proposed limit and the Clerk was directed to write objecting to the limit, circulating the letter for amendment before sending.

5 Correspondence not already notified:

Mazars regarding the 2014/15 audit

Norfolk ALC giving details on a briefing on Transparency. The clerk is to attend and the attendance cost of £15.00 was approved by the members.

6 Reports:

- 6.1 Chair:** Kate Winslow reported that this year was Wayland Partnerships 15th anniversary and as such they were holding a reception to which 2 members of each council were invited to attend. It was agreed that Kate Winslow and Irene Smith would attend on behalf of the Council. A broadband "summit" is to be held at College Farm, Thompson at 10.00am on 22 September. All interested parties are invited. Kate Winslow, Irene Smith, Jean Kaye and the clerk all indicated their intention to attend.
- 6.2 Clerk:** Nothing to report that is not mentioned elsewhere in the minutes.
- 6.3 Thompson Millennium Green:** The AGM of Thompson Millennium Green management Committee is to be held at 7:30PM on 21 September in Thompson Village Hall. Andrew Wagner reported that plans for the Thompson 5km and 10km runs were progressing well,

- 7 Financial matters:** The Clerk reported that the audit for year ending 31 March 2015 has been completed and the certified annual return received from Mazars. The certified accounts required no comments from Mazars and the certified return document is displayed on the website and the notice of conclusion of audit and pages 2-5 of the audit document are currently displayed on the village notice boards. The Clerk received the 1st quarters bank reconciliation from Andy Wagner who had checked reconciliation and signed it as being correct.

7.1 Accounts to date:

Bank account: Community Account

From 01/04/15 to 07/09/15

Date	Reference	Details	Receipts	Payments	Balance
01/04/15		Balance brought forward			3511.51
07/04/15	REC 000003	Dividend HMT 2 1/2% Cons	0.08		
10/04/15	REC 000004	Breckland	2450.00		
10/04/15	REC 000005	Breckland	111.06		6072.65
08/05/15	REC 000006	Breckland	230.72		
28/05/15	CHQ 100554	Serco		168.06	
28/05/15	CHQ 100555	Aon UK		585.79	
28/05/15	CHQ 100557	Baggleys		212.16	5337.36
05/06/15	CHQ 100556	Norfolk ALC		105.40	5231.96
06/07/15	REC 000008	HMT 2 1/2% Cons	0.08		
07/07/15	CHQ 100560	G Winslow		300.80	
08/07/15	CHQ 100558	Serco		168.06	
08/07/15	CHQ 100561	HMRC		75.20	
08/07/15	REC 000009	HMT 2 1/2% Cons redemption	16.59		
15/07/15	CHQ 100559	Norfolk RCC		50.00	
16/07/15	CHQ 100562	Thinking Rural		36.00	
18/07/15	REC 000010	HMRC	221.35		
20/07/15	CHQ 100563	Serco		168.06	
20/07/15	CHQ 100564	Breckland		75.00	
20/07/15	CHQ 100565	St Martins Church		323.00	
20/07/15	CHQ 100566	Thompson Village Hall		150.00	
20/07/15	CHQ 100567	Wayland Partnership		300.00	3823.86
13/08/15	CHQ 100568	Serco		168.06	3655.80
		Balance			3655.80

Bank account: Business Savings Account

From 01/04/15 to 07/09/15

Date	Reference	Details	Receipts	Payments	Balance
01/04/15		Balance brought forward			1604.97
08/06/15	REC 000007	Interest	0.22		1605.19
		Balance			1605.19

7.2 Approval of payment of accounts due: The members present unanimously approved the payment of the following account and a cheque was prepared and signed at the meeting.
Serco £168.06 Grounds maintenance for August 2015

7.3 Approval of accounts due for payment since last meeting and paid: The members present unanimously approved the payment of the following account which was received between meetings and due for payment prior to the present meeting.

Date	Cheque No.	Payee	Amount	Reason
13 Aug 2015	100568	Serco	£168.06	Grounds maintenance

8 Planning Applications: None to discuss but the Clerk said that there was an application 3PL/2014/0141/F for the erection of a free standing canopy car port at Little Beck Lodge, Church Lane Thompson on the Breckland planning portal which had not yet been notified to the council. The Clerk will send the planning link to the members when he receives so that they may decide if a meeting is required.

9 Date of Next meeting: Monday 23 November 2015

10 Any other business (for agenda of next meeting):

Kate Winslow
Chair

23 November 2015