

**Minutes of the meeting of
Thompson Parish Council
held at 7.30 pm on Tuesday 21 March 2017
in Thompson Village Hall**

Present: Kate Winslow (Chair), Duncan Gregory (Vice-chair), Alan Dujon, Jean Kaye, Ian Robertson, Irene Smith, Roy Shovelar, Ian Monson (Norfolk County Councillor), Phil Cowen (Breckland District Councillor), one member of the public and the Parish Clerk.

1 Apologies for absence: None.

2 Declaration of Interest: Kate Winslow and Jean Kaye are Trustees of Thompson Community Hall. Kate Winslow is a trustee of Thompson Parish Land.

Kate Winslow read a letter of resignation from the Clerk who would like to terminate his employment on 30 June 2017 but would be willing to stay on for a short period if a replacement has not been appointed by that date.

3 Approval of Minutes of the meeting held on 17 January 2017: Duncan Gregory proposed and Alan Dujon seconded approval of the minutes of the meeting held on 17 January 2017. Carried unanimously.

Suspension of meeting to hear from County and District Councillors:

Councillor Monson said that the County Council budget had been set. An extra 3% has been added to the budget that the Government allowed to relieve pressure on Adult Social Care with another 1.8% being added to cover all other areas including Children's Service. He said that there were County Council elections on 4th May 2017 but he was not standing for re-election. He said that with regard to Thompson, the County Council wanted to apply to a Magistrates Court to seek a stopping up order on part of the U33191 between Pockthorpe Lane and Sparrow Hill to remove all Highway Rights other than Footpath Rights. As County Councillor, he would follow the Parish Council's wishes regarding this matter. The Clerk is to inform Councillor Monson of the results of their deliberations on this matter. The Chair and members thanked Councillor Monson for the work he had done over his time as County Councillor.

Councillor Cowen reported that Breckland Council had increased their portion of the rates. The increase amounted to £79 per annum on a Band D property. Breckland continued to look at ways of making money to plough back into services. The Riverside Complex in Thetford being the latest scheme. They are also looking at using cash more imaginatively to encourage businesses into the District.

The Local Plan is due to go to the Planning Inspectorate and will hopefully be in place by the end of the year.

4 Matters arising:

4.1 CPRE Footpaths project: The Clerk pointed out that there was still the sum of £1084.30 ringfenced in the accounts for a footpath information board.

4.2 Breckland Local Plan: Nothing further to report

4.3 Thompson Community Hall: It was reported that 2 hibernaculum's had been installed adjacent to the Community Hall site, new fencing had been installed, 5 metres of hedge removed for the re-vamped site entrance and the foundations dug. It is hoped to have the new hall available to the Thompson 5km and 10 km runs in October 2017.

4.4 Drainage: The Highway Rangers continue to clear the drains adjacent to the Church. It was suggested that the parishioners that have living in the village for longest be approached to obtain knowledge of drainage as it was, say 50 or 60 years ago and mark the information gleaned on a map.

4.5 Village appraisal: The appraisal has been printed and is to be distributed.

4.6 Thompson Hearts – fridge magnets: To be distributed.

4.7 Ornamental white gates at entrances of the village: The Clerk reported that he had spoken to Highways about these and whilst they had no objections to these as long as there positioning was approved by Highways, they had recently decided that on safety grounds only plastic gates would be allowed on suitable safe posts. At first examination of the materials available the gates would be too expensive and it was decided to shelve the project for the time being.

5 Correspondence not already notified:

E-mail from RoSPA regarding a complaint from a parent suggesting that the pond is on route to school and is unfenced and is also close to a children's play area. The clerk has obtained information regarding safety rings etc.

Norfolk County Council seeking consent of Thompson Parish Council to remove all highway rights other than footpath rights from part of U33191 – Pockthorpe Lane to Sparrow Hill. It was decided to make a decision regarding this request.

The Meeting was suspended to allow public participation. Mrs Scott said that the Council had failed to consult with residents of Pockthorpe Lane who have no official knowledge of the claim by Norfolk County Council and therefore remain ignorant of the potential results of any decision taken Council on their behalf.

The meeting was re-convened and discussed. it was proposed by Roy Shovelar and seconded by Irene Smith that Thompson Parish Council support Norfolk County Council's actions regarding this matter. Carried unanimously.

6 Chair: Kate Winslow said that she had nothing further to report but reminded Councillors that the next litter pick will be on 22 April 2017 commencing at 10.00 am from the Village hall

6.1 Responsible Financial Officer/Clerk: The Clerk presented the accounts to date and a summary of expenditure against budget.

Thompson Parish Accounts 01 April 2016 to 14 March 2017

Business Premium

Account

Date	Reference	Details	Receipts	Payments	Balance £
01/04/2016		Balance brought forward			
06/06/2016	REC 000020	Interest	0.20		
05/09/2016	REC 000021	Interest	0.20		
20/12/2016	REC000025	Interest	0.20		
12/01/2017		Balance carried forward			<u>1,606.39</u>

Community Account

Date	Reference	Details	Receipts	Payments	Balance £
01/04/2016		Balance brought forward			
07/04/2016	REC 000017	Breckland	2450.00		
07/04/2016	REC 000018	Breckland	81.00		
18/05/2016	REC 000019	Breckland	202.72		
18/05/2016	CHQ 100590	Community Action Norfolk		50.00	
18/05/2016	CHQ 100591	Norfolk ALC		111.45	
25/05/2016	CHQ 100592	Zurich Municipal		349.15	
25/05/2016	CHQ 100593	Serco		178.07	
01/06/2016	CHQ 100594	Serco		178.07	
06/06/2016	CHQ 100595	G Winslow		122.83	
06/06/2016	CHQ 100596	G Winslow		53.06	
29/06/2016	CHQ 100597	G Winslow		300.80	
08/07/2016	CHQ 100598	HMRC		75.20	
14/07/2016	CHQ 100599	Thinking Rural CIC		36.00	

14/07/2016	CHQ 100600	Serco		178.07
07/08/2016	CHQ 100601	Baggleys machinery		168.00
07/08/2016	CHQ 100602	Serco		178.07
07/08/2016	CHQ 100603	St Martin's Church		360.00
07/08/2016	CHQ 100604	Thompson Village Hall		150.00
07/08/2016	CHQ 100605	Wayland Partnership		300.00
18/09/2016	CHQ 100606	Serco		178.07
26/09/2016	CHQ 100607	G Winslow		300.80
26/09/2016	CHQ 100608	HMRC		75.20
29/09/2016	REC 000022	Breckland	2450.00	
29/09/2016	REC 000023	Breckland	81.00	
25/10/2016	CHQ 100609	Thinking Rural CIC		36.00
25/10/2016	CHQ 100610	Serco		178.07
19/11/2016	CHQ 100611	Serco		178.07
22/12/2016	CHQ 100612	G Winslow		35.24
22/12/2016	CHQ 100613	G Winslow		45.58
22/12/2016	CHQ 100614	G Winslow		300.80
10/01/2017	CHQ 100615	HMRC		75.20
17/01/2017	CHQ 100616	Valuation Office Agency		780.00
17/01/2017	CHQ 100617	G Winslow		29.99
02/02/2017	CHQ 100618	Thinking Rural CIC		36.00
18/02/2017	REC 000024	HMRC VAT Reclaimed	443.02	
01/03/2017	CHQ 100619	Cheque cancelled		0.00
02/03/2017	CHQ 100620	G Winslow		108.70
14/03/2017		Balance carried forward		4673.77
		Combined balance Business Premium Account and Community Account		6280.16

See Appendix 1 for Forecast versus expenditure for year ending 31 March 2017

6.1.1 Invoices due since last meeting and paid: Duncan Gregory proposed and Ian Robertson seconded the acceptance of payment of the following invoices, due for payment since the last meeting. Carried unanimously.

Date	Cheque	Payee	Amount	Reason
02 Feb 17	100618	Thinking Rural	£36.00	Payroll services
02 Mar 17	100619	Cheque destroyed	£0.00	Error in writing cheque
02 Mar 17	100620	G Winslow	£108.70	Print cartridge and binders

6.1.2 Payments due: Duncan Gregory proposed and Ian Robertson seconded payment of the following invoices that are due for payment. Carried unanimously.

Date	Cheque	Payee	Amount	Reason
21 March 17	100621	G Winslow	£300.80	4th quarter salary
21 March 17	100622	Post Office	£75.20	PAYE
21 March 17	100623	Thinking rural	£36.00	Payroll services.

6.2 Thompson Millennium Green: It was reported that working parties have been held clearing the pond and generally cleaning up the Millennium Green. The next working party on 09 April 2017 is to further clear up the Green and to set grass seed on the disturbed areas around the pond.

7 Planning Applications:

- 7.1 3PL/2017/0140/HOU Two storey rear and side extension at Orchard Place, Marlpit Road Thompson.** The Members discussed this application and voted unanimously that they had no objection to it. The Clerk was directed to convey the decision to Breckland/Capita.
- 7.2 Decisions not previously reported: 3PL/2016/1368/O Erection of 2 three bedroomed dwellings at Threshing Yard Barn, Hallfield Road, Thompson IP24 1PT.** Refusal.

8 Date of Next meeting: Tuesday 16th May 2017 (Annual Parish Meeting & AGM)

9 Any other business (for agenda of next meeting):

- 9.1** Alan Dujon raised the matter of shooting on the Parish Land. The trustee investigated this and found that the shooting was for necessary pest control purposes and added that the Shooting Rights to the land remain with the trustees and have not been leased-out since the 1980's.
- 9.2** Kate Winslow reminded the members that the next meeting was the AGM and that she intended to step down as chair and that the members needed to consider before the AGM who was to become the next Chair. Alan Dujon expressed interest, others are welcome to seek the post. A final decision will be reached at the start of the AGM on 16 May 2017.

Appendix 1

Thompson Parish Council forecast versus expenditure for year ending 31 March 2017

Receipts	Forecast 2016/17	Actual to date	Explanation of variance
Precept	4900	4900	
Grant	162	162	
VAT	305	443	Spend in 2015/16 greater than forecast. Hence higher than forecast VAT reclaim in 2016/17
Glass re-cycling	0	203	Payment unexpected. Glass now disposable in "black bin" and thus recycle payment was unexpected.
Interest	1	1	
Other	0	0	
Total	5368	5709	
Expenditure			
Staff Costs including PAYE	1504	1504	
Payroll services	120	120	
Insurance	586	349	Improved quote on basis of 3 year contract.
Grass cutting	980	1038	Small increase in price which is now held for 3 years.
VAT	305	456	Land valuation and appraisal not budgeted for. The VAT on these two items is £151.48 - accounting for entire variance
Other	300	942	Land valuation fee and Village appraisal not budgeted.
Grants			
Church	500	500	
Wayland Partnership	300	300	
Village Hall	150	150	
Thompson Hearts	150	38	Fridge magnets purchased as grant
Memberships			
Norfolk ALC	105	111	related to increased population
Community Action Norfolk	50	50	
Total	5050	5558	
Income less expenditure	318	151	

The sum of £1084.30 remains ring-fenced for purchase of a footpath information board.